

## Environmental and Sustainability Policy

KitMapper regards sustainable development and a commitment to the environment as a principal objective, along with the provision of a safe and healthy working environment, and a commitment to equality and inclusion.

These objectives can only be achieved by the co-operation of KitMapper, employees, subcontractors, our clients and their representatives.

We have defined sustainable development as meeting the needs of the present without compromising the ability of future generations to meet their own needs and consider it as a guiding principle within our work, to be factored into the earliest of conversations during projects.

Concern for the environment is an integral and fundamental part of this commitment. Our aim is to reduce the impact on the environment from our operations.

### Our environmental/sustainability action plan

In our role as an arts production company, we aim to promote good practice as well as dealing with aspects of poor practice. Through our work with private, educational and charitable organisations we are in a position to promote a wider sustainability agenda.

A number of the organisations we work with, and for, are themselves established to promote sustainability.

We will assess the environmental impacts of our operations and set objectives and targets in order to improve our environmental performance. We will regularly review these targets.

We will:

- promote responsibility for the environment within the organisation and communicate and implement this policy at all levels within the workforce;
- reduce the use of energy, water and other resources;
- minimise waste by reduction, re-use and recycling methods;
- comply with all relevant environmental legislation/regulation;
- ensure that our policies and services are developed in a way that is complementary to this policy;
- not prioritise funding needs ahead of sustainability requirements;
- encourage all clients to adhere to our sustainability advice in production;
- identify and provide appropriate training, advice and information for staff and encourage them to develop new ideas and initiatives;
- provide appropriate resources to meet the commitments of this policy;
- promote and encourage involvement in local environmental initiatives/schemes.

This policy is available to all staff on the KitMapper Drive and has been drawn to their attention.

### Key Actions in the last year

- We have reduced our reliance on waste disposal after projects, by encouraging reduction, re-use, or finally recycling.
- Where waste disposal is necessary we use a registered waste disposal company with a greater than 98% recycling record.
- Our document management system is fully electronic with very limited requirement for paper
- We have increased capacity for home working when not on site, enabling staff to avoid travel
- We have championed and provided reusable methods of display, from adapting wall hanging systems into plinths, and the use of reusable temporary wall systems.
- We have consulted, advised on, sourced and installed more sustainable LED lighting systems for multiple galleries

### Target Actions

KitMapper will, in 2024, begin to build the framework for us to lower our carbon footprint and access future reduction potential. We have assessed our carbon footprint in 2023, and found areas for improvement. This assessment is available to view by all staff in the Environment and Sustainability folder of the Company Drive. We will develop one member of staff as a green rep and empower them, with training to make reasonable changes and recommendations to company policy.

Signed  Ryszard Lewandowski

**Position: Director of Delivery**

**Date: 24/1/24**